

## CA-PMM

Project Name: CALTIDES

OCIO Project #: \_\_\_\_\_

Department: CDE and CCTC

Revision Date: 6/5/09

## Status Report

### Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes			
2. Were any key milestones or deliverables rescheduled?	Yes	Procurement delays	Vendor selection still planned for mid September	SPR will be developed for 11/09 submittal
3. Was work done that was not planned?	Yes	Multiple RFP addendums		
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	Yes	Multiple RFP addendums		
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	Yes	Procurement Phase Delays	1 year, 8 month delay for project	SPR will be developed for 11/09 submittal
8. Are there any new major issues?	No			
9. Are there any staffing problems?	Yes	CDE Technical Lead 5/8 departure	Existing TL is available for Proposal Evaluations	CDE TSD Director currently advertising for replacement

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### Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	Yes	Minimum 1 year 8 month delay for Procurement Completion	Reevaluation of implementation schedule to business cycle
2. Do any key milestones or deliverables need to be rescheduled?	Yes	Minimum 1 year 8 month delay for all post procurement milestones	Reevaluation of implementation schedule to business cycle
3. Is there any unplanned work that needs to be done?	Yes	Risk Mitigation	Based on site visits conducted at Placer and Santa Clara Counties, the project has determined that the Assignment Monitoring process needs to be updated to account for the efficiencies expected with upcoming automation via CALPADS and CALTIDES. Whereas the Assignment Monitoring is not directly part of the CALTIDES project, CALTIDES is dependent on the accuracy of the Assignment Monitoring process. CDE is currently in the process of planning for the needed updates.
4. Are there any expected or recommended changes to scope?	No		
5. Are there any tasks not originally estimated that will need to be added?	No		
6. Are there any tasks or milestones that should be removed from the plan?	No		

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7. Are there any scheduled tasks whose start will likely be delayed?	Yes	Minimum 1 year 8 month delay for all post procurement milestones	Reevaluation of implementation schedule to business cycle
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		

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### Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

Final proposals received. Evaluation process is underway.

Documentation of existing Business Process continues. Efforts are on track as planned.

Statewide Educator ID (SEID) Implementation - 86% complete. Seven % due to needed conversion of lifetime credentials (expected completion date is 5/2010). Remaining 7% due to districts that didn't report SEID for various reasons. CDE and CTC currently researching and following up with LEAs/districts.

Lifetime Credential Conversion is making good progress; currently CTC is converting an average of 1,800 Credentials per month. Over 7,200 Credentials have been converted to date. CTC is currently projecting the completion of lifetime credential conversion for May 2010.

### Project Milestones:

*List key milestones and their dates from the project schedule.*

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Phase I: FSR and ITPP Development and Approval	7/14/06	5/12/06	Complete		5/12/06
Phase II: Contractor Procurements and Contract Approvals	7/14/08	3/2/10	In progress	Procurement phase delays	
Phase III: System Development and Implementation	11/9/09	1/3/12	Not started		

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### Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule			X	Due to 1 year 8 month Procurement Phase delay, reevaluation of implementation schedule to business cycle.
Milestones			X	Due to 1 year 8 month Procurement Phase delay, SPR will be developed for 11/09 submittal.
Deliverables	X			
Resources	X			
OneTime Cost	X			
Continuing Cost	X			

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### Status Reports – Sponsor to Steering Committee

#### Summary Milestones and Highlights

##### Project Milestones:

List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.

Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Phase I: FSR and ITPP Development and Approval	7/14/06	5/12/06	Complete		5/12/06
Phase II: Contractor Procurements and Contract Approvals	7/14/08	3/2/10	In progress	Procurement phase delays	
Phase III: System Development and Implementation	11/9/09	1/3/12	Not started		

##### Variances

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule			X	Due to 1 year 8 month Procurement Phase delay, reevaluation of implementation schedule to business cycle.
Milestones			X	Due to 1 year 8 month Procurement Phase delay, SPR will be developed for 11/09 submittal.
Deliverables	X			
Resources	X			
One Time Cost	X			
Continuing Cost	X			

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### Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score
1. Customer Buy-In	High Degree of Buy-In	0	0
	Medium Degree of Buy-In	1	
	Low Degree of Buy-In	2	
2. Technology Viability	Strong Viability	0	0
	Medium Viability	1	
	Weak Viability	2	
3. Status of the Critical Path (delay)	<5%	0	2
	5% to 10%	1	
	>10%	2	
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0
	5% to 10%	1	
	>10%	2	
5. High-Probability, High-Impact Risks	0 to 3	0	0
	4 to 6	1	
	>6	2	
6. Unresolved Issues (on time resolution)	On time	0	0
	Late with no impact	1	
	Late impacting the critical path	2	
7. Sponsorship Commitment	Fully engaged	0	0
	Partially engaged	1	
	Inadequate engagement	2	

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8. Strategy Alignment	Strong alignment	0	0
	Partial alignment	1	
	Weak or no alignment	2	
9. Value-to-Business	Strong	0	0
	Medium	1	
	Weak	2	
10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	2
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	0
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	0
	80-90% assigned and available	1	
	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	0
	Moderately Effective	1	
	Ineffective	2	
Total			4

Green = 0 - 8

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*Yellow = 9 - 19*

*Red = 20+*

### Vendor Viability Rating Rationale

Rating based on review of proposals.